

Job Description

Name		EIN		Effective Date	
Standard Information Technology	Level D	Job Title Database Administrator, Principal	Job Title Code 200037	Org Code	
Organization			Location		PD #
Supervisor		HR Consultant		Review Date	
<p>Job Summary Provides technical supervision, leadership, and guidance for a group of lower level staff within the department; leads product delivery, determines resource utilization, makes work assignments, reviews work products, and provides coaching & feedback as well as employee performance objective and appraisal recommendations.</p> <ol style="list-style-type: none"> 1. Plans, leads, designs, coordinates, analyzes, and directs complex IT projects(s). 2. Can make individual work assignments to team members. 3. Collaborates with business partners to understand business needs and identify potential technical solutions 4. Designs, creates, and maintains database by analyzing, testing, assessing and implementing databases strategies based on business priorities and guidance from management. 5. Provides technical direction to project teams and DBAs, demonstrating significant creativity and flexibility 6. Assists management in assuring that highest priority/highest business value items are appropriately triaged for assignment/resolution. 7. Proficient with Oracle and SQL Server practices 8. Ability to quickly and reliably debug and solve complicated system issues 9. Demonstrates extensive proficiency in fundamental and advanced database concepts 10. Performs or directs general database maintenance and performance tuning 11. Assists in the Disaster Recovery testing process by reviewing methods 12. Demonstrates extensive knowledge of Database Concepts, SQL Tuning, database tools, High Availability, Backup/Restores and Disaster Recovery. 13. Demonstrates leadership in the use of modern Database techniques and methodologies 14. Communicates orally and in writing at a level that fosters business partner relationships and team health 15. Provides technical supervision to assigned employees and may provide guidance and mentoring to teams and other database administrators 16. Provides 24x7 support of databases as required 					
<p>Supervision Received Supervision and guidance are provided by the department and/or project managers and are generally limited to overall objectives, general guidelines, and work priorities. Incumbent plans and executes the work with minimal supervision</p>					
<p>Skills and Proficiencies <i>(May be job or organization specific)</i></p> <ul style="list-style-type: none"> • Proficient in Oracle 10g/11g and SQL 2005,2008,2012; • Proficient with RMAN, Oracle general administration practices, SQL general administration practices, backup and recovery strategies, SQL server agent jobs , DTS and SSIS,SSAS,SSRS packages, SQL and database tuning, Oracle Advanced Compression, AWR/Statspack, Enterprise Manager, Streams, DR and HA solutions • Advanced understanding of database systems from a business and technical perspective. • Demonstrated collaboration skills and ability to lead teams to achieve identified business objectives. 					
<p>Minimum Qualifications <i>(Consistent with Classification Standard)</i></p> <p>Education and Experience/Certificates, Licenses, and Registration Requirements/Other Requirements BS or BA degree in computer science, engineering, mathematics, business administration or related field or equivalent experience is required. Extensive leadership ability and experience in applying the concepts, practices and procedures related to application development. Proven collaborator and communicator with demonstrated ability to pull together team members and project plans. Must be able and willing to assume on-call rotational assignments which may include 24 hour on 7-day per week availability. Travel may be required to carry out project work. Must be able to maintain elevated clearance such as, but not limited to NERC CIP, Sensitive, and/or Fitness for duty clearances.</p>					